



**Aircrew Association
– Vancouver Island Branch
Collection**

**British Columbia Aviation
Museum Society Archive**

BCAM Society -2023-2

Finding Aid

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Fonds description

Aircrew Association – Vancouver Island Branch

1980 – to January 2023

.56 meters of textual records

Biographical sketch: The Vancouver Island Aircrew Association began in the early 1980's as the "Aircrew Association, Vancouver Island Branch" under the auspices of The Aircrew Association (Eastbourne): ACA UK. In 1999 the Vancouver Island Branch began to consider forming a new, independent Aircrew Association. The new Association "Aircrew Association: Vancouver Island Branch" ACA VI was formed on September 1, 2006. At the Special General Meeting held on January 18, 2023 the resolution to dissolve the Vancouver Island Aircrew Association immediately was passed unanimously. A further motion to "... discharge all liabilities, all memorabilia, personal records of members, and financial assets be donated to the BC Aviation Museum, both to further the word of the museum and to ensure that valuable historical details are retained in perpetuity ..." was passed unanimously.

Custodial history: The collection was transferred to the BCAM Society for preservation the BCAM Society Archives in January 2023.

Scope and content: This collection consists of photocopied materials, original documents, correspondence, minutes, financial statements specifically of the Vancouver Island branch.

Source of supplied title: Title based on the provenance of the collection.

Finding aids: Box and File name list is available.

Restrictions: The collection is open for research.

Conservation note: Materials were placed into acid free folders and acid free boxes. Staples and paperclips were removed and replaced with brass paper clips.

Location: BCAM Society Archives TBD

Series description

Series 1: Administration

30 cms of textual records

Scope and content: This series includes Executive Minutes, Luncheon Minutes, governance, and correspondence.

Source of supplied title: Title based on the content of the series.

Series 2: Events

2 cms of textual records

Scope and content: This series consists mainly of correspondence regarding recreational group activities to foster education and a group identity.

Source of supplied title: Title based on the content of the series.

Series 3: Financials

7 cms of textual records

Scope and content: This series consists mainly of monthly financial statements.

Source of supplied title: Title based on the content of the series.

Series 4: History

2 cms of textual records

Scope and content: This series consists mainly of reports and correspondence.

Source of supplied title: Title based on the content of the series.

Series 5: Library

1 cm of textual records

Scope and content: This series consists of a hardcopy of a catalogue of books donated to the library.

Source of supplied title: Title based on the content of the series.

Series 6: Membership

12 cms of textual records

Scope and content: This series consists of membership lists and completed membership application forms.

Source of supplied title: Title based on the content of the series.

Series 7: Memorials

1 cm of textual records

Scope and content: This series consists mainly of correspondence regarding a memorial cairn and memorial events.

Source of supplied title: Title based on the content of the series.

Series 8: Aircrew Association (UK)

1 cm of textual records

Scope and content: This series consists mainly of correspondence and reports.

Source of supplied title: Title based on the content of the series.

Box & File Labels

Series 1	Administration
Box 1 File 1	ACA-VI: Administration - Annual General Meetings
Box 1 File 2	ACA-VI: Administration - Constitution & Governance
Box 1 File 3	ACA-VI: Administration - Correspondence – General – 1995 to 1997
Box 1 File 4	ACA-VI: Administration - Correspondence – General - 1998
Box 1 File 5	ACA-VI: Administration - Correspondence – General - 1999
Box 1 File 6	ACA-VI: Administration - Correspondence – General – 2000 to 2002
Box 2 File 1	ACA-VI: Administration - Correspondence – General – 2003 to 2018
Box 2 File 2	ACA-VI: Administration - Correspondence – Honorary Mention
Box 2 File 3	ACA-VI: Administration – Minutes – Executive Committee - 90.11.19 to 99.04.21
Box 2 File 4	ACA-VI: Administration – Minutes - Executive Committee - 99.06.02 to 04.10.04
Box 2 File 5	ACA-VI: Administration – Minutes - Executive Committee - 04.11.01 to 11.08.29
Box 2 File 6	ACA-VI: Administration – Minutes - Executive Committee - 11.10.03 to 23.01.02
Box 3 File 1	ACA-VI: Administration – Minutes - Lunch Meetings – 98.09.16 – 12.03.21
Box 3 File 2	ACA-VI: Administration – Minutes - Lunch Meetings – 12.04.18 – 22.11.16
Box 3 File 3	ACA-VI: Administration – Nominating Committee
Series 2	Events
Box 3 File 4	ACA-VI: Events - General
Box 3 File 5	ACA-VI: Events – RCAF 90 th Anniversary Dinner
Series 3	Financials
Box 3 File 6	ACA-VI: Financial Statements – 1990 to 2003
Box 3 File 7	ACA-VI: Financial Statements – 2004 to 2008
Box 3 File 8	ACA-VI: Financial Statements – 2009 to 2023
Series 4	History
Box 4 File 1	ACA-VI: History – General
Box 4 File 2	ACA-VI: History - Transition
Series 5	Library
Box 4 File 3	ACA-VI: Library - General

Series 6**Membership**

- Box 4 File 4 ACA-VI: Membership - Lists – 1999 to 2019
- Box 4 File 5 ACA-VI: Membership - Miscellaneous
- Box 4 File 6 ACA-VI: Membership – Members Alphabetical - A to D
- Box 4 File 7 ACA-VI: Membership – Members Alphabetical - E to L
- Box 4 File 8 ACA-VI: Membership – Members Alphabetical - M to R
- Box 4 File 9 ACA-VI: Membership – Members Alphabetical - S to Z

Series 7**Memorials**

- Box 5 File 1 ACA-VI: Memorials

Series 8**Aircrew Association (UK)**

- Box 5 File 2 ACA (UK): Administration – Annual General Meeting Minutes
- Box 5 File 3 ACA (UK): Administration – Branch Delegates