



# BRITISH COLUMBIA AVIATION MUSEUM SOCIETY

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## DEED OF GIFT

Donor Name: \_\_\_\_\_ Telephone: \_\_\_\_\_

Email: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ Prov: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Description of Gift/Donation: (Attach a separate sheet if necessary)	Description of Historical Context (Attach a separate sheet if necessary)

DONOR	
<p>I declare that I am authorized to dispose of the above listed materials and hereby donate them to the British Columbia Aviation Museum.</p> <p>I have read, understand and accept all <u>conditions indicated on the back of this form</u>.</p> <p>I understand that a charitable tax receipt may be <u>available upon request and approval</u> (see terms &amp; conditions).</p> <p>I understand that any items hereby donated, and which are not retained by the Museum, <b>whether in the initial acceptance or final appraisal process</b>, shall be dealt with as below: (initial choice)</p> <p>Returned to donor: _____ Disposed of according to BCAM Policies: _____  <div style="display: flex; justify-content: space-around; width: 100%;"> <span>Initials</span> <span>Initials</span> </div> </p> <p>Donor's Signature _____ Date: _____</p> <p>Tax receipt requested: _____</p>	

BCAM Use Only	
Donation accepted by:	Date:
Accessioned by:	Accession number:
Tax receipt issued:	Thank you sent:

## **TERMS & CONDITIONS GOVERNING DONATIONS**

### **Collection Mandate**

The British Columbia Aviation Museum (the Museum) acquires artifacts and archive materials relating primarily to the history of aviation and aerospace in the Province of British Columbia but may also, in some circumstances, be historically significant to other parts of Canada.

### **Acceptance Policy**

Donated items will be accepted for the collection under the following conditions:

- Items are relevant to the mandate of the Museum;
- The Museum is able to provide storage, security, and preservation of the items.

### **Disposal policy of the Museum**

The Museum reserves the right to dispose of materials that do not meet its collections mandate subject only to a return request initialed by the donor on the first page of this agreement. If not initialed to be returned, the Museum will deem it acceptable to dispose of the material however best suits the Museum. Packing and shipping cost for items to be returned to the donor must be paid by the donor prior to shipping.

### **Tax Receipts**

Donations accepted by the Museum may be eligible for a charitable tax receipt at the request of the donor. Requests must be made known at the time of donation and issuance of a tax receipt is subject to approval. Donation's valued under \$20.00 do not qualify for a tax receipt. Donation's valued in excess of \$1000.00 require a third party appraisal to qualify for a tax receipt. Cost for obtaining said appraisal will be the responsibility of the donor. All Tax receipts are subject to Canada Revenue Agency regulations.

### **Transfer of Ownership**

The Donor transfers all rights of ownership including copyright(s) to the Museum.

The Donor agrees that the material herein described may be used in anyway the museum determines.

# Thank you for your Gift/Donation!